

CHAPTER 7

Creating the Organization Study Guide

Define:

organizational chart*

chain of command

job specialization

job rotation

departmentalization

delegation

responsibility*

authority*

accountability

decentralized organization

centralized organization

line management position*

staff management position

corporate culture

intrapreneur

task force

managerial hierachy

grapevine

Outline

- I. What is an Organization?
- II. Job Design
- III. Departmentalization
- IV. Delegation, Decentralization, and Cenralization
- V. Span of Management

VI. Line and Staff Management

VII. Forms of Organizational Structure

Bureaucratic Structure

Organic Structure

Matrix Structure

Cross-Functional Team Structure

VIII. Additional Factors that Influence an Organization